

## 2017 – 2018 Professional Development Activities

### *Career Guidance*

Name	Content Area
School/ Institution	Home Address, City, State, Zip Code
Email Address	School Address, City, State, Zip Code
Home Phone	Number of Credits Requested ( <i>Maximum 5 credits</i> )

*Important Information:*

- Activities to be completed between July 5, 2017 – June 30, 2018
- **Due Date is July 20, 2018**
- 1 credit = 15 hours of professional development
- 1 credit costs \$59.00

Send this form and documentation to:

Lauren Jones-Austin  
 CCCS  
 9101 E. Lowry Blvd  
 Denver, CO 80230-6011  
[Lauren.jones@cccs.edu](mailto:Lauren.jones@cccs.edu)

### Career Guidance Activities

X	Dates Offered	Complete Date	Activity	Number of Credits	Requested Hours	Documentation Needed	Resources
	July 2017		Attend the CACTE Conference + Division Day	1		Document, Save and Submit along with this form when you're ready	<a href="#">CATCE Website</a>
	Fall/Spring Semester		Attend the annual CCR Symposium on ICAP	0.5		Document, Save and Submit along with this form when you're ready	<a href="#">ICAP Trainings</a>
	Fall/Spring Semester		Choose to hold a leadership position within the Guidance and Career Development Division of CACTE	1		Document, Save and Submit along with this form when you're ready	<a href="#">CATCE Website</a>
	2017-2018		Enroll in CTE Credentialing Modules (or complete in any	10		Document, Save and Submit along with this form when you're ready. Make suggestions for how to	Please email <a href="#">Lauren Jones</a>

X	Dates Offered	Complete Date	Activity	Number of Credits	Requested Hours	Documentation Needed	Resources
			capacity)			encourage other School Counselors to take EDU 250 and pursue Endorsement	
	October 2017		Attend CCDA Conference	0.5		Document, Save and Submit along with this form when you're ready	<a href="#">Colorado Career Development Website</a>
	October 2017		Attend CSCA Conference	0.5		Document, Save and Submit along with this form when you're ready	<a href="#">Colorado School Counselors Website</a>
	Nov- Dec, 2017		Attend CCHS/CR Conference	0.5		Document, Save and Submit along with this form when you're ready	<a href="#">Colorado Council on High School and College Relations Website</a>
	January - June 2018		Serve as a Judge at at least 1 CTSO event this Spring Semester	0.5		Document, Save and Submit along with this form when you're ready. Be specific to your judging experience and how School Counselors can get more involved	<a href="#">Colorado CTSO Informational Webpage</a>
	February- 2018		CTE/CSCA and CCHS/CR Day at the Capital	0.5		Create a promotional statement or item to promote Career Guidance and CTE in Colorado that can be sent to legislators	<a href="#">Colorado Counselors Trainings Calendar</a>
	February- 2018		Attend CACTA Conference	0.5		Document, Save and Submit along with this form when you're ready	Please email <a href="#">Lauren Jones</a>
	Winter 2018		Attend the annual Middle School CTE Winter Forum	0.5		Certificate of Attendance + evidence of program approval	<a href="#">MS CTE Webpage</a>
	Anytime 2017-2018		Create & Build a Plan of Study for your school/district programs highlighting intentional career goals and outcomes to exhibit ICAP meaningfulness + PWR going cultures	1		Document, Save and Submit along with this form when you're ready	<a href="#">Colorado Career Clusters Webpage</a>
	Anytime 2017-2018		Create, Build and submit an exemplar Promising Practice - one you would utilize yourself for	0.5		Document, Save and Submit along with this form when you're ready	<a href="#">Colorado Department of Education Postsecondary ICAP Webpage</a>

X	Dates Offered	Complete Date	Activity	Number of Credits	Requested Hours	Documentation Needed	Resources
			Meaningful Career Conversation (MCC) or ICAP implementation				
	Anytime 2017-2018		Submit a proposal for conference workshop/training to promote CTE and innovative Career Guidance efforts - paying special attention to CTE/Counselor Collaboration	0.5		Email Lauren and tell her where you were and when: <a href="mailto:lauren.jones@cccs.edu">lauren.jones@cccs.edu</a>	Please email <a href="#">Lauren Jones</a>
	Anytime 2017-2018		Attend an Equity Ambassador or Equity in CTE presentation, workshop, professional development	0.5		Send agenda and/or certificate of attendance	<a href="#">Equity in CTE Webpage</a>
	October 2017- January 2018		2017-2018 CTE Regional Meeting on WBL Attendance	0.5		Completed Program of Study document for 1 program pathway	
	Fall-Spring 2017-2018		Attend/Participate in any Sector Partnership endeavor, Sector Summit or Work Based Learning (WBL) professional development	0.5		Certificate of Attendance	
			Other-Must be approved by the Program Director before applying for credit				Please email <a href="#">Lauren Jones</a>